



2023

Newman Fall Festival Vendors:

Welcome to the Newman Fall Festival (NFF)! On behalf of the NFF Committee, I would like to thank you for your interest in our festival. I extend a warm welcome to both our returning vendors and those joining us for the first time. I am confident that you will find our array of activities and entertainment to be nothing short of exceptional during this Labor Day Weekend.

Please take the time to fully read through the attached pages, familiarizing yourself with the new fees, restrictions, and policies.

Food & Beverage Booths must fill out the Stanislaus County Department of Environmental Resources Temporary Food Facility Application (attached) as completely as possible. Food safety is a top priority for the NFF Committee, and all Food & Beverage Booths will be inspected before opening on Friday, September 1st, 2023. Alcohol booths will open on Saturday & Sunday, September 2nd & 3rd, 2023.

Please read the policies attached regarding cooking apparatus placement and space needs, food storage needs, and additional space requirements. Also note the additional electricity fees. It is important that you review all the changes prior to submitting your application, initialing where indicated. **Please be advised that incomplete applications will not be accepted!**

The NFF Committee strives to make our event a great success each and every year. Please contact me with any questions you may have or if you need clarification on any policy. I look forward to welcoming you to Newman this Labor Day Weekend and extend my best wishes for your success!

Sincerely,

Michelle Smith, (209) 895-9035  
Booths & Carnival Chairman



+1 (209) 618-5720



[newmanfallfestival.org](http://newmanfallfestival.org)  
[booths@newmanfallfestival.org](mailto:booths@newmanfallfestival.org)



PO Box 851  
Newman, CA 95360

**FOR NFF USE ONLY**

Date Received: \_\_\_\_\_

Amt. Paid: \_\_\_\_\_

Rec. By: \_\_\_\_\_

INS REC:   
COMP:



**52nd NEWMAN FALL FESTIVAL**  
*"A Harvest of Good Times"*  
**Labor Day Weekend ■ Newman, CA**

**BOOTH APPLICATION**

Organization/Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

**BOOTH FEES:** PACKET, INSURANCE CERTIFICATE, AND PAYMENT DUE FRIDAY, AUGUST 4, 2023.  
LATE FEES APPLY AFTER DEADLINE.

**Arts & Crafts Booths:**

Local (Newman, Gustine, Crows Landing) \_\_\_\_\_  
Out of Town \_\_\_\_\_

**Informational Booths:**

Local (Newman, Gustine, Crows Landing) \_\_\_\_\_  
Out of Town \_\_\_\_\_

**Commercial/Retail Booths:**

Local (Newman, Gustine, Crows Landing) \_\_\_\_\_  
Out of Town \_\_\_\_\_

**Food & Beverage Booths:**

Local Non-Profit (Newman, Gustine, Crows Landing) \_\_\_\_\_  
Local Commercial (Newman, Gustine, Crows Landing) \_\_\_\_\_  
Out of Town Commercial \_\_\_\_\_  
Food Storage Vehicles And Trailers \_\_\_\_\_

Food Booth Health Inspection Fee \_\_\_\_\_

Additional Booth Space (10'x10') **THIS WILL BE STRICTLY ENFORCED!**

FRONTAGE DOUBLE SPACE (20' Wide x 10' Deep)

COOK/PREP DOUBLE SPACE (10' Wide x 20' Deep)

\$150.00 PENALTY WILL BE BILLED IF ADDITIONAL SPACE IS USED AND NOT RENTED

**Total Fees Due:** (LATE APPLICATIONS: PLEASE ADD \$100 LATE FEE AFTER August 4, 2023) \_\_\_\_\_

**BOOTHS DESIGNATED TO SELL ALCOHOLIC BEVERAGES WILL BE CHARGED A 10% FEE ON NET SALES.**

Electrical Requirements.....  110 or  220

**NOTE:** No more than two booths may sell identical items. Applications will be considered on a first-come, first-served basis, and only the first two completed applications selling the same items will be accepted.

**Please list items for sale at your booth:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*By signing below, the vendor acknowledges that they have read and agree to the terms and conditions of the Newman Fall Festival.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please mail or email application packet, all fees, and any other documents necessary for booth approval to:**  
Newman Fall Festival, Attn: Booth Chairman, PO Box 851, Newman, CA 95360 or [booths@newmanfallfestival.org](mailto:booths@newmanfallfestival.org)

	WITH ELECTRICITY	WITHOUT ELECTRICITY	
Local (Newman, Gustine, Crows Landing)	N/A	\$25.00	_____
Out of Town	N/A	\$50.00	_____
Local (Newman, Gustine, Crows Landing)	N/A	\$25.00	_____
Out of Town	N/A	\$50.00	_____
Local (Newman, Gustine, Crows Landing)	\$225.00	\$200.00	_____
Out of Town	\$325.00	\$300.00	_____
Local Non-Profit (Newman, Gustine, Crows Landing)	\$300.00	\$225.00	_____
Local Commercial (Newman, Gustine, Crows Landing)	\$350.00	\$275.00	_____
Out of Town Commercial	\$425.00	\$350.00	_____
Food Storage Vehicles And Trailers	\$100.00	\$100.00	_____
Food Booth Health Inspection Fee	\$40.00	\$40.00	_____
Additional Booth Space (10'x10')	\$150.00	\$150.00	_____



# 52<sup>nd</sup> NEWMAN FALL FESTIVAL

*"A Harvest of Good Times"*

## Labor Day Weekend ■ Newman, CA

COPY A  
FESTIVAL  
COPY

BOOTH RULES

**Date/Location:** Friday, September 1, 2023 through Sunday, September 3, 2023 at Pioneer Park in Newman (corner of Fresno Street and R Street). All Food & Beverage Booths will be allowed to open Friday, September 1, 2023 after inspections.

Initial \_\_\_\_\_

**Booth Set-up:** Food & Beverage Booths will be allowed to start setting up on Friday, September 1, 2023 at 6:00 AM. Please do not begin set-up prior to this time without prior permission from the Newman Fall Festival Committee. Booth set-up will continue through Saturday, September 2, 2023 at 9:00 AM. **All Food & Beverage Booths must be set-up by noon on Friday, September 1, 2023 for inspection by the County Health Department.** All retail and arts & crafts booths must be set-up and ready for business no later than Saturday, September 2, 2023 at 9:00 AM. **NO VEHICLES WILL BE ALLOWED IN THE PARK AFTER 9 AM SATURDAY, SEPTEMBER 2, 2023. If you require a truck/trailer for refrigeration and food storage, it must be accounted for and you must receive prior permission.**

Initial \_\_\_\_\_

**Booth Application:** The Newman Fall Festival Booth Application packet must be filled out completely and legibly. Any missing information will cause the application packet to be returned to the vendor. All fees must accompany the application packet, including the booth space fee and the County Inspection Fee (if needed). All checks should be made payable to the Newman Fall Festival. **All applications shall be received by the Newman Fall Festival Committee no later than Friday, August 4, 2023. PLEASE NOTE: IF AN APPLICATION IS RECEIVED AFTER THE DEADLINE, IT WILL BE SUBJECT TO A LATE FEE OF \$100 AND MAY NOT BE INCLUDED IN OUR PARK MAP.**

Initial \_\_\_\_\_

**Booth Sizes:** All booth spaces shall measure 10' x 10'. Additional 10' x 10' spaces are available for \$150 each. Your booth space must account for any trailers, barbecue grills, or other cooking apparatuses.

Initial \_\_\_\_\_

**Booth Procedure:** Once your application packet is received by the Newman Fall Festival Committee, the material will be reviewed according to these terms and conditions. The Newman Fall Festival Committee will assign you a number and space accordingly. The Newman Fall Festival Committee reserves the right to reject any application received and/or sales of certain items. Please include the rule sheet, initialed at appropriate spaces, with your application. An additional copy is provided for your records.

Initial \_\_\_\_\_

**Booth Furnishings:** All booths must be set-up in their designated space. Tents and/or canopies shall be securely weighted and must not extend beyond your **designated booth space**, e.g., no additional umbrellas or sitting area in front of your booth space. All electrical cords shall be secured to prevent tripping hazards.

Initial \_\_\_\_\_

**Water:** Water sources are available, but booths must supply their own connections and/or hoses.

Initial \_\_\_\_\_

**Licenses, Permits & Insurance:** All licenses, permits from City, County, or State agencies, and Insurance are the responsibility of the vendor. Said documents should be furnished with your booth application for review. Insurance is **NOT** required for informational and arts & crafts booths. **AN INSURANCE CERTIFICATE IS REQUIRED FOR ALL COMMERCIAL/RETAIL AND FOOD & BEVERAGE BOOTHS. INSURANCE WILL NOT BE PROVIDED BY THE NEWMAN FALL FESTIVAL. THE CERTIFICATE OF INSURANCE MUST LIST THE NEWMAN FALL FESTIVAL AS AN ADDITIONAL INSURED FOR THE DATES OF THE FESTIVAL.**

Initial \_\_\_\_\_

**FOOD & BEVERAGE BOOTHS ARE SUBJECT TO A STANISLAUS COUNTY HEALTH INSPECTION ON FRIDAY, SEPTEMBER 1, 2023.** Food & Beverage Booths **ARE REQUIRED** to fill out the Stanislaus County Department of Environmental Resources Temporary Food Facility Application, which is included in the Booth Packet.

Initial \_\_\_\_\_

**Rights of the Newman Fall Festival:** If for any reason, the Newman Fall Festival is delayed, interrupted, or not held as scheduled, the Newman Fall Festival shall not be liable for any damages or expenses that are incurred by the vendor.

Initial \_\_\_\_\_

**Liability:** The Newman Fall Festival assumes no responsibility for loss or damage to any items, property, or product of the vendor from any cause. The vendor is responsible for the booth space rented and shall not damage or deface City property.

Initial \_\_\_\_\_

**Litigation:** If suit or action is filed against the Newman Fall Festival regarding this contract, the vendor promises to pay costs and reasonable attorney fees in such a manner as set forth by the Court.

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# 52<sup>nd</sup> NEWMAN FALL FESTIVAL

*"A Harvest of Good Times"*  
Labor Day Weekend ■ Newman, CA

COPY B  
VENDOR  
COPY

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**DEPARTMENT OF ENVIRONMENTAL RESOURCES**

3800 Cornucopia Way, Suite C, Modesto, CA 95358-9492

Phone: 209.525.6700 • Fax: 209.525.6774

www.stancounty.com

**TEMPORARY FOOD FACILITY  
APPLICATION FOR PERMIT**

Illegible or incomplete applications may result in delay or denial of permit.

<u><b>D.E.R. Use Only</b></u>	
<input type="checkbox"/> PHF	<input type="checkbox"/> Pre-Packaged

Mark one box on the right for the type of event for which you are applying.	<input checked="" type="checkbox"/> Community Event
	<input type="checkbox"/> Certified Farmer's Market
	<input type="checkbox"/> Swap Meet (Prepackaged non-PHF only)
Have you attended an event in this county within the last 12 months?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Event has only one food vendor?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**COMMUNITY EVENT INFORMATION**

Name of Event: <b>Newman Fall Festival</b>		
Starting Date: <b>September 1, 2023</b> End Date: <b>September 3, 2023</b> Setup Date: <b>September 1, 2023</b>		
Address: <b>Pioneer Park, between Fresno, Tulare, Q, &amp; R Streets</b>		
City: <b>Newman</b>	State: <b>CA</b>	Zip: <b>95360</b>
Organization: <b>Newman Fall Festival</b>	Phone: ( <b>209</b> ) <b>618</b> - <b>5720</b>	
Event Contact Person: <b>Michelle Smith</b>	Phone: ( <b>209</b> ) <b>895</b> - <b>9035</b>	

**TEMPORARY FOOD FACILITY INFORMATION**

Business Name:		
Operator Name:		
Name of the Booth / Vehicle / Cart:		
Primary Phone: (      ) -	Secondary Phone: (      ) -	
Email Address:		
Address:		
City:	State:	Zip:
Mailing Address:		
City:	State:	Zip:
OFF-site prep:	County:	
Address:		
City:	State:	Zip:
Will you attend with a <input type="checkbox"/> Canopy <input type="checkbox"/> Booth <input type="checkbox"/> Cart <input type="checkbox"/> Vehicle Lic		Permit

- o Food vehicles must obtain their permit from DER prior to the event. If this vehicle has been permitted in another county within the past 2 months, operator may submit the inspection report in lieu of the inspection.
- o For Veteran's Affairs exemption, please attach a copy of form DD-214 to this application for permit.

Operator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Event Contact Person's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*All applications for temporary food permits are to be submitted to the event organizer for approval.*

- Does any food contain meat, dairy or cut fruits or vegetables?  YES  NO
- Will all food and drinks served be prepackaged?  YES  NO
- Will all food be prepared at the temporary food facility site?  YES  NO
- What is the amount of time used to transfer the food to the event: \_\_\_\_\_ minutes/hours

**List all food items, including drinks, ice, and prepackaged foods such as chips or candy.**

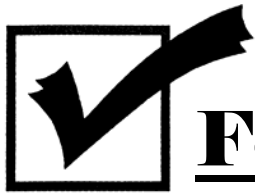
Food Item(s)	Cooking Method (ex. fried, grilled, baked)	Holding HOT or COLD?	Name of EQUIPMENT used for hot or cold holding	Where is food purchased /obtained

**Sketch Sheet** – In the following space provide a drawing of the food booth. Identify and describe all equipment, including hand-washing facilities, dishwashing/utensil-washing facilities, cooking, hot-holding and cold-holding equipment, prep tables, food storage, and garbage containers.

How many people will be working in the booth? \_\_\_\_\_

*I, \_\_\_\_\_, have read the TFF guidelines and understand what is expected of me in order to operate my temporary food facility at this event. If I fail to provide the required items during the operation time, it may result in suspension/revocation of my permit, or further legal action.*

Operator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# How should my Temporary Food Facility be constructed?

**WALLS AND SCREENS** - Vendors that operate outdoors and prepare open food items need to do so in an enclosed booth. Acceptable wall materials include, insect screening that is sixteen (16) mesh per square inch, tarps and canvas. In most instances solid walls, plastic or wood, should be in place from the ground up to 30 inches.

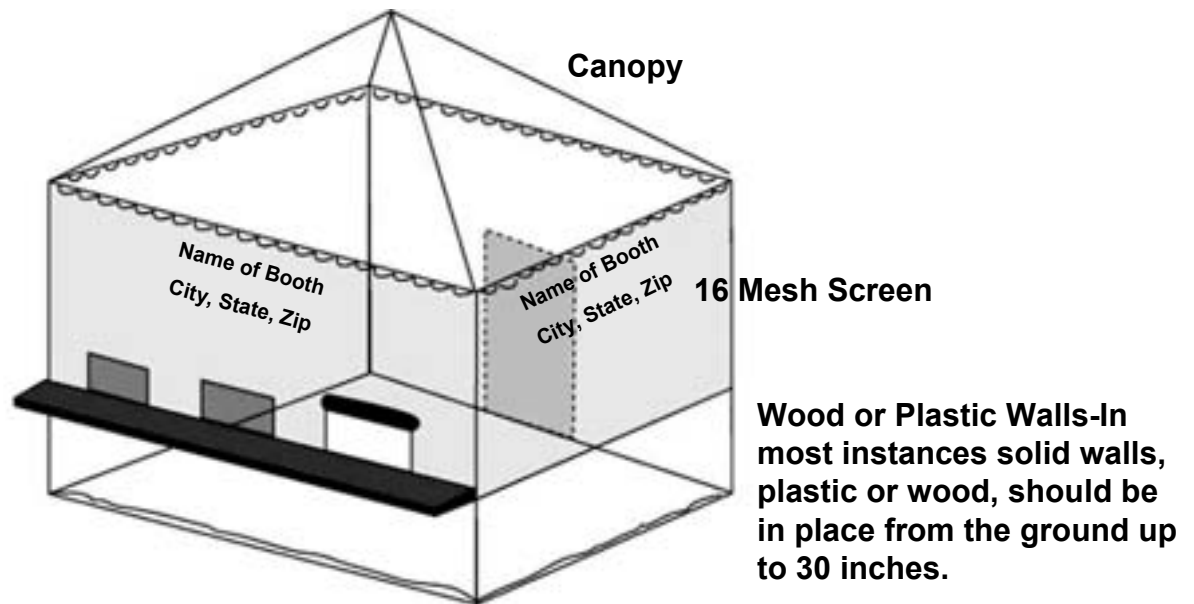
Pass-through openings in the screen or walls should be limited to 216 square inches each and each window should be at least 18 inches apart. Food booths that prepare and portion samples such as dips, oils, etc, may enclose only that portion of their booth where food is prepared.

**Walls and screens are not required for food booths that only serve beverages from a dispenser or prepackaged foods.**

**CEILINGS AND OVERHEAD PROTECTION** - Food booths operating outdoors will only be approved if they have overhead protection.

**FLOORS** - A floor of concrete, asphalt or other protective material that is cleanable is required for non prepackaged food booths.

**ANIMALS** - Except for guide dogs, signal dogs, or service dogs, live animals are not allowed within 20 feet of any area where food is stored, prepared, or held for sale.



**BOOTH IDENTIFICATION** - The name of the business must be in lettering at least 3 inches tall on the food booth and in a location that is clearly visible to customers. The city, state and ZIP code and name of the operator must be in lettering at least one inch or taller. The name on your food vendor booth or vehicle must match the name on your community event food vendor application.